

CHELAN COUNTY COMMISSIONERS  
MINUTES OF AUGUST 4&5, 2025

**MONDAY, AUGUST 4, 2025**

**9:00:13 A.M. Opening: Pledge of Allegiance**

Chairman Smith calls the meeting to order. Present for session are Commissioner Overbay, Commissioner Hawkins, County Administrator Cathy Mulhall, Budget Director Nicole Thompson, and Clerk of the Board Anabel Torres.

**9:01:07 A.M. Public Comment Period**

*No public comment provided*

**9:02:27 A.M. Employee Recognition**

Cathy Mulhall	Commissioner	35 years
Chris Sharp	Regional Justice Center	25 years

**9:14:40 A.M. Consent Agenda**

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes 20250804MIN-1
2. Vouchers as submitted and Listed 20250804BDG-1
3. Payroll Changes:
  - a) Patricia Maxwell, Regional Justice Center – Resignation
  - b) Erik Straub, Regional Justice Center – New Hire
  - c) Drew Davis, Sheriff – Step Increase
  - d) Erika Hamilton, Sheriff – Step Increase
  - e) Brittany Ward, Sheriff – Step Increase
  - f) Audrey Schwinkendorf, Community Development – Step Increase
  - g) Mariana Ramirez, Prosecuting Attorney – Step Increase
  - h) Felecia Chandler, Prosecuting Attorney – Step Increase

- i) Chad Jenks, Prosecuting Attorney – Step Increase
- j) Logan Fifer, Public Works – Promotion
- k) Samantha Hutton, Clerk – New Hire
- l) Vanessa Alcorta, Facilities Maintenance – Step Increase
- m) Bryan Maloney, Natural Resources – Step Increase
- n) Brett Ogle, Ohme – Increase
- o) Fatima Rosario, Juvenile – Step Increase
- p) Jill Storlie, Juvenile – Change Line Item

**9:15:06 A.M. Board Discussion**

**9:32:17 A.M. Economic Services Director Ron Criddlebaugh**

Discussion

- 1. Memo: Bull Pen Extension
- 2. Departmental Update

**9:40:47 A.M. Action**

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

- 1. Bull Pen Extension Request 20250804AGR-1
- 2. Cashmere-Dryden Airport Lease: Scott Cummings 20250804AGR-2
- 3. Capital Funding Reallocation for Chelan County Expo Center - *add on*  
20250804BDG-2
- 4. Use of LTAC Reserve for Ohme Gardens Storm Cleanup – *add on*  
20250804BDG-3

**9:42:40 A.M. WSU Extension Presentation**

**10:04:30 A.M. County Administrator Cathy Mulhall**

Discussion

- 1. Administrative Update

**10:07:14 A.M. Action**

Upon motion and second by Commissioner Hawkins and Overbay, the Commission unanimously approves the action items as follows:

1. SECO Basic Operating Contract – RiverCom 20250804AGR-3

**10:07:46 A.M. Action**

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Data Access Subscription Casual Use Agreement with Peter Hibbard for Superior Court Documents (Clerk) 20250804AGR-4

**10:08:25 A.M. Continue Board Discussion**

- RiverCom 911 Meeting Update

**10:13:31 A.M. Executive Session with PA Robert Sealby Regrading Potential Litigation**

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 10-Minute Executive Session Pursuant to RCW R42.30.110(1)(i), to discuss with Prosecuting Attorney Robert Sealby matters relating to potential litigation.

*Extend Executive Session by 32 minutes– Public Notified*

**10:55:44 A.M. Moved Back to Regular Session**

**10:56:06 A.M. Recess**

**11:02:01 A.M. Back in Session**

**11:02:45 A.M. Natural Resources Director Mike Kaputa**

**11:03:15 A.M. Executive Session Re: Real Estate**

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into 15 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

*Extend Executive Session by 5 minutes— Public Notified*

**11:23:33 A.M. Moved Back to Regular Session**

Discussion

1. Other

**11:31:49 A.M. Action**

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Professional Services Agreement with Heather Dappen Design for Camas Meadows Restoration Project Interpretive Panels 20250804AGR-5
2. Execute Agreement with Applied Ecology for Chelan County Planting Project
3. 20250804AGR-6
4. Contract Amendment #2 with Anchor QEA for Eightmile Lake Outlet Dam Improvement Project Design 20250804AGR-7
5. Services Agreement with Engage NCW for Stehekin Community Plan 20250804AGR-8

**11:40:28 A.M. Recess**

**1:00:09 A.M. Back in Session**

**1:00:45 P.M. Superior Court Judges and Court Administrator Fona Sugg**

Discussion

1. Juvenile Department Update - Corey Stephens, Administrator
2. Superior Court Clerk Update -Marty Young, Superior Court Clerk

**1:26:04 P.M. Executive Session with PA Robert Sealby Regrading Pending Litigation**

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 5 -minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby matters relating to potential litigation.

*Extend Executive Session by 3 minutes– Public Notified*

**1:35:36 P.M. Moved Back to Regular Session**

**1:35:36 P.M. Action**

Upon motion and second by Commissioner Hawkins and Smith, the Commission unanimously approves the action items as follows: *Commissioner Overbay recuses himself from action*

- To authorize Commissioner Overbay and Prosecuting Attorney Robert Sealby to execute all necessary documents related to the National Opioid Litigation, including the Georgia Settlement, the Purdue Pharma/Sackler Direct Settlement, and the Purdue Pharma Bankruptcy Settlement Plan, accordance with the authority granted under Resolution #2023-33.

20250804AGR-9

**TUESDAY, AUGUST 5, 2025**

**9:00:04 A.M. Back in Session**

**9:00:16 A.M. Chelan County Sheriff Mike Morrison**

Discussion

1. Department update

**9:23:35 A.M. Action**

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. LPR Pole Attachment License Agreement 20250804AGR-10

**9:30:00 A.M. Public Works Director Eric Pierson**

**9:31:18 A.M. BID OPENING: Countywide Barrier Terminals – 2025, County Road Project 751 (CRP 751)**

*A total of three bids were received as follows:*

<i>Bidders</i>	<i>Total Bid</i>
<i>Peterson Brothers Inc.</i>	\$ 556,804.39
<i>Massana Construction Inc.</i>	\$ 769,547.00
<i>Engineer's Estimate</i>	<b>\$ 452,403.85</b>

**9:34:37 A.M. Bid Acceptance**

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves acceptance of bids as presented, bid to be awarded next week on Public Works agenda time.

Bid documents were referred to the Public Works for comprehensive evaluation of the bids to determine compliance with project requirements.

Discussion

1. Event Permit – Lake Chelan Tour
2. Open Item

**9:40:19 A.M. Action**

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Approve Bid Award for 8B Solid Sodium Gradation Road Salt  
20250804BID-1
2. Call for Bids – Stemilt Bridge #103 Channel Restoration Project, County Road  
Project 730 (CRP 730) 20250804BID-2
3. Approve Resolution Amending Resolutions 2022-49, 93-32, and 88-55 Regarding  
Fee Schedule for the Dryden Transfer Station 20250804BID-3
4. Approve Commitment Letter to the Transportation Improvement Board for County  
Funding of School Street Improvement Project, County Road Project 752 (CRP 752)
5. 20250804AGR-11
6. Approve Commitment Letter to the Transportation Improvement Board for County  
Funding of Knowles Road Improvement Phase I Project, County Road Project 758  
(CRP 758) 20250804AGR-12

**9:41:08 A.M. Flood Control Zone District Administrator Eric Pierson**

**9:42:04 A.M. Action**

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Approve United States Geological Services Fiscal Year 2026 Rain Gage Funding  
Agreement 20250804AGR-13

**9:52:53 A.M. Recess**

**10:15:08 A.M. Back in Session**

**10:15:17 A.M. Community Development Director Deanna Walter**

Discussion

1. Update on comprehensive plan update and Malaga UGA
2. Executive Session- Pending litigation

**10:52:05 A.M. Workshop with City of Leavenworth- UGA Swap**

**11:13:42 A.M. Action**

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Approve hearing notice for amendment to fee schedule

20250804HRG-1

**11:17:06 A.M. Adjourn**

***Board adjourns until Monday, August 11, 2025.***

*Weekly Voucher Approval for Payment*

<i>Current Expense</i>	\$ 122,222.22
<i>Other Funds</i>	\$369,416.17
<i>Total all Funds</i>	\$ 491,638.39

BOARD OF CHELAN COUNTY COMMISSIONERS

SHON SMITH, CHAIRMAN

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ANABEL TORRES, Clerk of the Board